

Editorial Advisory Board, Qualifications, Role, and Responsibilities

The Editorial Advisory Board (EAB) for *Women's Healthcare: A Clinical Journal for NPs (WH)* assists the Editor-in-Chief in directing the content, focus, and strategic development of the journal. EAB members are selected by the Editor-in-Chief based on applicant qualifications and journal representation needs. The initial term of appointment is 2 years. The EIC determines reappointment after a term is completed, and termination of the appointment at any time.

EAB member qualifications include being:

- An active member of the National Association of Nurse Practitioners in Women's Health (NPWH)
- A board-certified nurse practitioner (preference women's health nurse practitioner).
- Currently employed in practice, academe, research, or policy with a focus on women's and gender-related healthcare
- Experienced as an author, peer reviewer, writing group member for position statements, and/or having expertise in a specific area of women's and gender-related healthcare that needs representation to diversify the EAB
- Willing to serve as an ambassador of the journal

EAB members may not be current members of the NPWH Board of Directors.

Potential and current EAB members must disclose any editorial involvement with other journals or other potential conflicts of interest and may or may not be eligible as a **WH** EAB member at the discretion of the Editor-in-Chief.

EAB member responsibilities include:

- Participation in EAB virtual meetings two times each year
- Providing input for the Editor-in-Chief and Managing Editor regarding the annual editorial calendar and other journal initiatives
- Assisting in review of editorial policies as needed
- Serving as an ambassador of the journal at conferences, other meetings, individually with colleagues and students, and via social media platforms
- Recruiting manuscript submissions
- Peer reviewing 2 to 3 manuscripts each year as needed
- Recommending new peer reviewers
- Providing commitment to at least one individualized, specific, measurable, relevant contribution to the journal per year. Options include but are not limited to:
 - Authoring or co-authoring a manuscript for a feature article
 - Authoring or co-authoring a manuscript for one of the journal short-article formats (eg, professional development, clinical resources, policy and practice, spotlight on practice: DNP projects)
 - Participating as a group facilitator in an in-person or virtual workshop on writing for the journal
- Notifying the Editor-in-Chief in writing if circumstances arise in which you will not be able to meet EAB responsibilities